

# STURGIS BUFFALO CHIP®

## INFORMATION CENTER AMBASSADOR

Start Date: 7/29/24 End Date: 8/11/24

### Job Description:

This position is located at the Sturgis Buffalo Chip Campground. You will be providing a friendly face to those who ask for help and handing out welcome material. You will need a general knowledge about the area, attractions and their locations. This also requires a willingness to adapt to change, creative problem solving, and a positive can-do attitude. You will be part of a tightly-knit, hard-working and fun team.

### Key Responsibilities:

- Greet and welcome guests to the area in a friendly and professional manner
- Provide accurate information about the venue, event schedules, and attractions
- Assist guests with locating amenities, facilities, and points of interest within the venue
- Handle guest inquiries, complaints, and requests promptly and effectively
- Maintain a clean and organized information booth, ensuring all necessary materials are stocked and readily available

### Required Skills and Qualifications:

- Excellent verbal communication skills with the ability to effectively interact with diverse individuals
- Strong customer service orientation, with a focus on providing exceptional guest experiences
- Proficiency in basic computer applications and the ability to quickly learn new software systems
- Flexibility to work 8 - 12 hr shifts
- Must have knowledge about the area